**HR vacation and sick leave policies.**

Order 1584521

Description

Apply the coordination of work activities, including delegation and management of specific tasks suited to different team-members. You have been assigned as the team leader for a group project to update the current HR vacation and sick leave policies. Your five-member team has 6 months to complete the task and present a recommendation to the management team of the organization. Your immediate role is to organize and assign each team member with his or her specific assignments to accomplish the project. Describe the steps to creating an implementation strategy for your team. Write a minimum 5-page plan, addressing the following: Explain the purpose of the team project and provide a list of tasks. Identify 3 types of teams. Describe 3 key elements of designing a team. Create 3 tasks for each team member, providing your reasoning for each team member assignment (tasks can overlap between no more than 2 team members). Submitting your assignment in APA format means, at a minimum, you will need the following: Title page: Remember the running head. The title should be in all capitals. Length: 5 pages minimum Abstract: This is a summary of your paper, not an introduction. Begin writing in third person. Body: This begins on the page following the title page and abstract page and must be double-spaced (be careful not to triple- or quadruple-space between paragraphs). The typeface should be 12-pt. Times Roman or 12-pt. Courier in regular black type. Do not use color, bold type, or italics, except as required for APA-level headings and references. The deliverable length of the body of your paper for this assignment is 5 pages. In-body academic citations to support your decisions and analysis are required. A variety of academic sources is encouraged. Reference page: References that align with your in-body academic sources are listed on the final page of your paper. The references must be in APA format using appropriate spacing, hanging indent, italics, and uppercase and lowercase usage as appropriate for the type of resource used. Remember, the Reference page is not a bibliography but a further listing of the abbreviated in-body citations used in the paper. Every referenced item must have a corresponding in-body citation.