Employee Relations and Engagement. Assignment Here are some guidelines as to the structure and presentation of the essay. They have been put together as a result of previous student’s feedback and questions. \* Make sure you indicate what essay question you are answering. \* Have an introduction which indicates the scope and structure of the essay. \* In the main body of the essay, use relevant subheadings to divide up the narrative a bit. \* Make sure you answer all parts of the question as set. \* Have a conclusion that summarises the main points and try to discuss any implications for the 'balance of power' issues between employers and employees \* Try to stick to the prescribed word length of 4,500 + or - 10%. \* Have a bibliography that lists the details of all your references alphabetically by author surname \* Use a standard font size (eg 12) and a standard font (eg ariel, calibri, times roman) and line spacing 1.5 or 2 and reasonable margins (these are not prescriptions, its just about 'readability') \* The question of 'how many references should I have?' is difficult to answer exactly, make sure you support your points and assertions with references. There are examples of good essays on the canvas site so you can see what a well referenced assignment looks like (these are in the 'overview area', click on 'assessment details'), anywhere between 25-50 might be appropriate depending on the content of your essay \*The assessment criteria and gradings guide can also be found in the ‘assessment details’ in the ‘overview area’ on the canvas site \* Make sure you have your student number on your essay