Presentation Length: 5-6 minutes maximum using 8-10 slides, including a title slide and a reference list TASK: Create an oral presentation of the primary content from your research report using PowerPoint. record your presentation using powerpoint's internal record functions. one minute of comfortable, easy to follow speech equals about 100-120 words. (Most novice presenters, because they are nervous, talk much too fast.) in theory, then, a 500–600-word script amounts to 5-6 minutes of presentation. this means that you must concentrate your presentation on the absolute most important points and proofs from your written report. merely reading a script is not sufficient, because you want to engage with your audience directly. KISS, keep is short and simple; focus on major ideas and claims, and on supporting those claims directly and explicitly, but keep a tight focus: first, make a brief introduction, and get to the main point (your ‘thesis’) immediately so, tell the audience what you are going to tell them then, fill in the details: make your separate points, provide appropriate supports and reasons to accept your claims, and explain how and why the sub-points are relevant and directly connected to your thesis tell the audience what you want them to know and third, exit with a brief conclusion, by going back to the beginning and reminding your audience of your main point, your thesis tell them what you told them